


Future Processing

# CASE STUDY



# BARLOW INTERIORS

 [www.barlows.uk.com](http://www.barlows.uk.com)

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## ABOUT THE CLIENT

Barlow Interiors is a UK-based company that provides build, fit out and project management services, having a proven track record of successful delivery in the retail, leisure, transport, hotel and banking industries.

The company understands that an investment in property needs to achieve objectives in quality, safety, budget and time, but they also understand how important it is to minimise the impact of the site build. That is why, working with its designers and sub contract partners, it always develops a programme and methodology that enables the use of the property as soon as possible.

Barlow Interiors' impressive portfolio of clients includes Holland & Barrett, Starbucks, Hilton Hotels, McDonald's, BP, BAA, Sainsbury's and Dixons.

## FUTURE PROCESSING'S ROLE

Barlow Interiors recognised that they were using a system that didn't support their needs. When the licence came up for review, instead of extending it, they decided to bring Future Processing on board to deliver a portal enabling Barlow Interiors to manage several hundred projects which they run for their clients.

The portal we developed is based entirely on SharePoint Online, which is a powerful and complex suite of software that optimises all of the benefits of an intranet: gathering people within the organisation and allowing effective management of resources, as well as ensuring compliance with health and safety.

In addition to developing the portal, Future Processing team also provided the Client with a number of websites for its internal departments, such as Finance, IT, Sales and Human Resources.

# BENEFITS OF THE PARTNERSHIP

Based on SharePoint Online, Future Processing designed a system to help Barlow Interiors increase transparency, optimise business processes and improve both internal and external communication.

Our Client can now save time and money, while boosting productivity. The system is modular, which provided a highly tailored and effective solution to meet the specific needs of the Client.

In addition the Barlow Interiors team is now able to access the most popular tools quickly and conveniently.

## SOLUTION BENEFITS IN ACTION

We developed the solution, enriching it with Share Point Add-ons, to make Barlow Interiors' daily work much more effective.

### Some specific examples of the portal's functionality and benefits can be seen below:

**Absence log:** A module for streamlined and automated absence reporting, which makes it easy to generate holiday requests that are then sent to leaders for approval. There is also a list displaying all remaining days for each employee. Absence requests are stored on the SharePoint calendar and will be visible in employees' calendars, thanks to immediate synchronisation.

**NCR:** A module containing all NCRs sorted by date of creation. Items on the list can be filtered by selecting views 'Assigned To me' or 'Raised By Me'. After the NCR is created it can be edited by all line managers. The relevant person receives an e-mail notification about a new NCR and can request approval. After starting this workflow, the line manager of the relevant person receives an e-mail informing that a new task was assigned to him/her.

The person can then request approval, which can be granted or rejected by the manager. Once the decision is made, an email will be sent notifying the parties involved.

**Training matrix:** A module supporting employee talent management. It contains a list of training courses and certificates for each employee (with expiration date) which makes it easy to assign people to relevant training and courses to ensure relevant accreditations and ongoing progression.

By selecting each view on the top, all training can be filtered by expiration date. What is more, 60 days before the training expires, email notification will be sent to the employee and to all Training Managers.

**Newsfeed:** A portal for starting and storing conversations, a useful and easy-to-use tool, where each site has its own newsfeed visible on the home page. There is also a possibility to like posts and see the list of other people who are engaged, as per other social media channels.



# SUMMARY

In summary, the key benefits of the solution provided by Future Processing are:





## BARLOW INTERIORS ABOUT US



**CHRIS FORSTER**  
Barlow Interiors

### WHY DID YOU CHOOSE FUTURE PROCESSING?

— After putting the proposal out to multiple companies Future Processing were the only company able to develop the platform Barlow Interiors required. Also, your clear and easy website. Case Studies not just from Poland but from all over the world and staff that listened to our requirements, being able to provide a demo of what they can do.

### ARE YOU SATISFIED WITH OUR COOPERATION?

— Yes, mostly because Future Processing have kept us informed through every step of the project, providing demos and ideas where required, even down to the simplest thing of using a theme which matched the Barlow Interiors website.

### WHAT DO YOU LIKE MOST IN FUTURE PROCESSING?

— You were very responsive to the many questions I had, daily. Nothing was too much trouble. Also, the flexibility of the project and being given options from the simplest to more complex code options.

### HOW DO YOU SEE THE FUTURE OF OUR COOPERATION?

— As the company I work for outsources IT support, we needed a company that could achieve the development requirements of our client, while maintaining a professional image of our company. Future Processing did both and this is why I am working with some of our other clients to show how Future Processing can help their company improve and simplify their systems.



CAN WE HELP YOU SOLVE YOUR BUSINESS PROBLEM? CONTACT US TO FIND OUT.



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